



**A Joint Powers Authority Established in 1980**

**January 8, 2025  
Special Board of Directors Meeting  
MINUTES**

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**Date:** Wednesday, January 8, 2025  
**Time:** 9:00 am  
**Location:** Zoom  
<https://us06web.zoom.us/j/82335159268>  
**Meeting ID:** 823 3515 9268

**1. Call to Order:** 9:02 a.m. on Wednesday, January 8<sup>th</sup>, 2025. President Nicole Williamson and Vice President Henie Ring presided over the meeting.

**2. Roll Call:**

Alpine County	Nichole Williamson, President
Colusa County	Kaline Moore
Del Norte County	Neal Lopez
Lassen County	Absent
Modoc County	Chester Robertson
Mono County	Jay Sloane
Plumas County	Absent
San Benito County	Henie Ring, Vice President
Sierra County	Van Maddox and Judi Behlke
Sutter County	Jason Claunch
Tehama County	Coral Ferrin
Trinity County	Suzie Hawkins

**Others present:**  
Trindel

Charles McKee, General Counsel  
David Nelson, Consultant  
Rachael Hartman, Director of Risk Control  
Jack Contos, Financial Analyst  
Anita Cooper, Sr Workers' Compensation Claims Examiner

**3. Public Comment:**

No public comment.

**4. Leadership Transition:**

Charles McKee, David Nelson, and Rachael Hartman gave an update on the daily operations.

**5. Operational Powers and Signing Authority:**

Jack Contos and Charles McKee presented resolution 25-01 proposing granting Trindel staff members temporary operational power and signing authority.

Motion by Jason Claunch, Sutter County to approve Resolution 25-01.

Seconded by Kaline Moore, Colusa County.

Motion carried with 10 Ayes, 0 Noes, 0 Abstain, 2 Absence.

AYES: Alpine, Colusa, Del Norte, Modoc, Mono, San Benito, Sierra, Sutter, Tehama, and Trinity Counties.

NOES: None

Abstain: None

Absent: Lassen and Plumas Counties

**6. Authorization of transactions in California Asset Management Program:**

Jack Contos presented resolution 25-02 authorizing specific title holders to manage CAMP funding. Resolution 25-02 as presented was amended to correct references to the proper Government Code.

Motion by Kaline Moore, Colusa County to approve Resolution 25-02 as amended.

Seconded by Van Maddox, Sierra County.

Motion carried with 10 Ayes, 0 Noes, 0 Abstain, 2 Absence.

AYES: Alpine, Colusa, Del Norte, Modoc, Mono, San Benito, Sierra, Sutter, Tehama, and Trinity Counties.

NOES: None

Abstain: None

Absent: Lassen and Plumas Counties

## 7. Closed Session

Consider Public Employee Appointment/Recruitment – California Government Code Section 54957 – Position Titles: (a) Director Property & Liability Claims; (b) Director of Workers Compensation Claims; (c) Executive Director. (David Nelson, Charles McKee, Rumi Portillo, Henie Ring, and Nichole Williamson.)

## 8. Closed Session Report Out

Nothing to report.

## 9. Adjournment: 11.04am.

*Disability Access: The meeting room is wheelchair accessible and disabled parking is available at the meeting location. If you are a person with a disability and you need disability-related modification or accommodations to participate in this meeting, please contact the Executive Director at (phone) 530-623-2322, (fax) 530-623-5019 or (email) [rhartman@trindel.org](mailto:rhartman@trindel.org). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

